# Kofax Analytics for Kapow

Administrator's Guide Version: 1.0.0

Date: 2016-09-14



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# Preface

This guide includes instructions for installing and using Kofax Analytics for Kapow. Read this guide completely before using the software. The guide is written with the assumption that you have a basic understanding of Kofax Analytics for Kapow.

## **Related Documentation**

In addition to this guide, Kofax Analytics for Kapow documentation set includes the following:

- Kofax Analytics for Kapow Release Notes: Contains late-breaking product information not included in this guide. You can download the release notes from the Kofax website at www.kofax.com.
- Altosoft Insight Documentation: After completing the installation procedure in this guide, you can
  access a set of guides related to Altosoft Insight. These guides are available in the Documentation
  folder within your Insight installation.

# Training

Kofax offers computer-based training to help you make the most of your Kofax Analytics for Kapow solution. Visit the Kofax website at www.kofax.com for details.

# Getting Help for Kofax Products

Kofax regularly updates the Kofax Support site with the latest information about Kofax products.

To access some resources, you must have a valid Support Agreement with an authorized Kofax Reseller/ Partner or with Kofax directly.

Use the tools that Kofax provides for researching and identifying issues. For example, use the Kofax support site to search for answers and messages, keywords, and product issues. To access the Kofax Support page, go to www.kofax.com.

The Kofax support page provides:

Product information and release news.

Click a product family, select a product, and select a version number.

- Downloadable product documentation.
   Click a product family, select a product, and click **Documentation**.
- Access to product knowledge bases. Click Knowledge Base.

- Access to the Kofax Customer Portal (for eligible customers). Click Account Management and log in.
- Access to support tools.
   Click **Tools** and select the tool to use.
- Information about the support commitment for Kofax products. Click **Support Details** and select **Kofax Support Commitment**.

Use these tools to find answers to questions that you have, to learn about new functionality, and to research possible solutions to current issues.

**Note** To optimize your use of the support portal, go to the Kofax Customer Portal login page and click the link to open the *Guide to the Kofax Support Portal*. This guide describes how to access the support site, what to do before contacting the support team, how to open a new case or view an open case, and what information to collect before opening a case.

## Chapter 1

# Introduction

Kofax Analytics for Kapow is an extension of Kapow that produces a graphical business intelligence dashboard based on near real-time data collected during the workflow.

Use the dashboard to display views based on data stored within the Kofax Analytics for Kapow database.

## **Dashboard Overview**

The Kofax Analytics for Kapow dashboard (also called the "Viewer") consists of several predefined interactive views.

#### Views

- Overview
- Clusters
- Projects
- Schedules

## Chapter 2

# System Requirements

Most software requirements for Kofax Analytics for Kapow, including the supported versions of and, are listed on the *Cross Product Compatibility Matrix* on the Kofax website at www.kofax.com. The matrix is updated regularly, and we recommend that you review it carefully before installing your product.

This chapter is intended to supplement the *Cross Product Compatibility Matrix* and to offer information about hardware requirements and other prerequisites.

## Hardware

Hardware requirements vary, based on the specifics of your deployment.

Each server should have sufficient power and resource levels to support the anticipated load on all applications that are running. Use the following parameters as guidelines for the requirements of the Insight server.

**Note** The Insight server hosts the Insight software. It contains the databases in Kapow and databases for Insight which are linked to Kapow.

#### Processor

The Insight software runs on 32-bit and 64-bit based machines with a minimum 2-GHz clock speed. Production servers should have, at minimum, a dual-core configuration with a 1.8-GHz clock speed. Configurations that combine database and Insight servers should have at least a quad-core configuration.

#### RAM

The total required memory depends on the number of individual source database records being processed (assuming that all resources are available for the Insight servers). The following table lists reference values.

Number of Records	Dedicated Computer	Additional DB Server	Available RAM on Database Server
<1M	6 GB	8 GB	2 GB
1M-5M	8 GB	12 GB	4 GB
>5M	16 GB	24 GB	8 GB

We recommend that you install your Insight server on a server that differs from your database server and other Kofax servers.

Installing the Insight server on the same server as your database server or other Kofax servers can impact production throughput. Consider the preceding resource requirements as added requirements over the resources required by the database vendor for Insight-related operations.

**Note** Use of data compression capabilities of database servers (such as SQL Server 2012 Enterprise) must also be factored into the overall CPU load calculations when you use a shared-server configuration.

## **Insight Server**

The Altosoft Insight software runs on a 64-bit based server with a minimum 2.7 GHz quad core clock speed, or better.

We recommend that you install Insight on a server that differs from your database or other servers. If the Insight server is installed on the same server as your database server or other Kofax servers, it may impact production throughput. The resource requirements for the Insight server must be considered along with the requirements defined by the database vendor for Insight-related operations.

# Software Prerequisites

Most software requirements for Kofax Analytics for Kapow, including the supported versions of Kapow, are listed on the *Cross Product Compatibility Matrix* on the Kofax website at www.kofax.com. The matrix is updated regularly, and we recommend that you review it carefully to ensure success with your product.

Also, the following software should be in place before you proceed with the installation.

- Runtime Framework: .NET 4.5.1 or later
- IIS: Version 7 or later

#### **IIS Web Server**

Internet Information Server (IIS) must be enabled and configured. While IIS is provided with all Windows servers, it is not installed by default; you must ensure that the installation is complete.

**Important** When you configure Insight on IIS, the application pool (default or custom) must be .NET v4.5 (Windows Server 2012) or .NET v4.0 (Windows Server 2008).

When using a custom application pool, you must have a dedicated application pool that contains the DataFileProcessorService with the LocalSystem identity. If you use an Active Directory account for an application pool, it must have the same level of permissions as the NetworkService and LocalSystem identities.

## Configuring IIS

If you use the default configuration for IIS, Internal Server Error messages may appear during the product installation process. You can prevent the errors by configuring IIS according to the steps provided here. Also, review the list of IIS settings that should be selected.

- 1. Using Control Panel, navigate to Administrative Tools > Server Manager.
- 2. In Server Manager, under Features Summary, click Add Features.
- **3.** In the Add Features window, under .NET Framework Features, select the most current .NET Framework version.
- 4. In the Add Features window, under .NET Framework <version> Features-WCF Activation, select HTTP Activation.
- 5. Click Next.
- 6. In Server Manager, under Roles Summary, click Web Server (IIS).
- 7. In the Web Server (IIS) management window, click Add Role Services.
- 8. In the Add Role Services window, expand Web Server and Application Development.
- 9. Select **ASP.NET** and click **Next** to start the installation.

#### **IIS Settings**

This section lists the Internet Information Services (IIS) settings to select for IIS 8 and IIS 7.

#### **IIS 8 Settings**

Kofax Analytics for Kapow works with the default settings for IIS 8, as listed here. After you install Kofax Analytics for Kapow, some additional IIS 8 settings are added, and they are listed with an asterisk.

#### Common HTTP Features:

- Static Content
- Default Document
- Directory Browsing
- HTTP Errors

#### Security

Request Filtering

#### Health and Diagnostics

HTTP Logging

#### Performance

Static Content Compression

#### Management Tools

IIS Management Console

Application Development

- .NET Extensibility 4.5\*
- ASP.NET 4.5\*
- API Extensions\*
- API Filters\*

WCF Services

HTTP Activation\*

**IIS 7 Settings** 

When using Kofax Analytics for Kapow with IIS 7, select the settings listed here.

Common HTTP Features:

- Default Document
- HTTP Redirection
- Static Content

Application Development:

- .NET Extensibility
- ASP.NET
- ISAPI Extensions
- ISAPI Filters

#### Security

- Basic Authentication
- Client Certificate Mapping Authentication
- IIS Client Certificate Mapping Authentication
- URL Authorization
- Windows Authentication

#### Performance

- Static Content Compression
- Dynamic Content Compression

#### Management Tools

- IIS Management Console
- IIS Management Scripts and Tools
- Management Service

Under WCF Services for the .NET 4.5 Framework

- HTTP Activation (must be selected for Windows 8, Windows Server 2012, or later)

# Metadata Repository

Kofax Analytics for Kapow stores metadata and calculated key performance indicators in Microsoft SQL Server, MySQL, or in Oracle. The server used for storage can be a separate server or a new database on any existing server for which you have specific database owner (DBO) privileges.

If you wish to use a separate server, install it prior to installing Kofax Analytics for Kapow. For SQL databases, ensure you have installed Microsoft SQL Server Studio or Studio Express.

**Note** If you are not using an enterprise level database management system, you can install SQL Server Express Edition, which is available here:

http://www.microsoft.com/en-us/sqlserver/editions/2012-editions/express.aspx

### **Database Driver**

Kofax Analytics for Kapow must have access to the data you want to analyze. If the database is accessed over a network connection, you must also verify the necessary security/firewall settings and the availability of the necessary drivers for the target databases.

#### Oracle

If you plan to use Oracle, you must create an empty schema for each database (staging, metadata, data, and admin) before installing Kofax Analytics for Kapow.

Create an empty schema where you want to store Kofax Analytics for Kapow information. The user name provided when you install Kofax Analytics for Kapow must have the schema set as the default schema for that user. The user must also have user rights to create objects in that schema.

#### Database Client Software Requirements

Kofax Analytics for Kapow requires the use of Microsoft .NET data providers for Oracle database management systems. The Microsoft .NET data providers for Oracle are installed by the client software on each workstation. The supported version of the client software is ODP.NET with 64-bit ODAC 11.2 Release 5 (11.2.0.3.20) or later, which can be used to connect to a lower version of the Oracle database.

#### Unicode

To ensure full support for multi-byte character sets, verify that the AL32UTF8 character set for Unicode is selected when you configure Oracle.

#### **Tablespace Creation**

A dedicated Oracle tablespace for Kofax Analytics for Kapow database objects is recommended, but not required. If you create a dedicated tablespace, identify it as the default tablespace for the Kofax Analytics for Kapow user. Additionally, the Kofax Analytics for Kapow user needs adequate quota on the tablespace to maintain the application schema.

Kofax Analytics for Kapow does not support separation of object types into separate tablespaces. All Kofax Analytics for Kapow application objects are stored in a single tablespace. The separation of tables and indexes may be included in a future release.

**Note** Be sure that your tablespace configuration complies with best practices for Oracle. See the Oracle website for more information.

#### Tablespace Usage Information

The following sizing information is intended as a guideline for preparing your database to hold Kofax Analytics for Kapow data.

Sample create tablespace statement:

```
create tablespace <tablespace name>
datafile '<tablespace file name and path>'
size <size>;
```

Because your installation will gather and store user tracking information, be sure to allow sufficient space for statistical tables.

#### **Creating User Privileges**

To use Kofax Analytics for Kapow with an Oracle database, the application owner must already exist in the database. This user requires certain privileges to ensure that Kofax Analytics for Kapow is installed properly and operates successfully after installation. After installation, Kofax Analytics for Kapow uses this database user account to connect to the database for all subsequent database-related operations.

- 1. Verify that the user has database level authentication.
- 2. Verify that the user has quota on the appropriate tablespace for the Kofax Analytics for Kapow data.
- **3.** Verify that the user has the Kofax Analytics for Kapow data tablespace identified as the default tablespace.
- 4. Verify that the user has the following system privileges to install and use Kofax Analytics for Kapow:
  - CONNECT: System role that enables the Kofax Analytics for Kapow database user to create a connection to the Oracle database.
  - CREATE TABLE: Allows creation of all Kofax Analytics for Kapow tables and supporting objects, including indexes and Large Object (LOB) types.
  - CREATE SEQUENCE: Allows creation of all sequences needed by Kofax Analytics for Kapow.
  - CREATE PROCEDURE: Allows the database user to create all procedures and functions needed by Kofax Analytics for Kapow.
  - CREATE VIEW: Allows the user to create the views on top of the Kofax Analytics for Kapow tables.

Sample create user and grant statement:

```
CREATE USER <username>
IDENTIFIED BY <password>
DEFAULT TABLESPACE <tablespacename>
QUOTA UNLIMITED ON <tablespacename>;
/
grant CONNECT, CREATE TABLE, CREATE VIEW, CREATE SEQUENCE, CREATE PROCEDURE
to <user name>;
```

/

# **Dashboard Clients**

Computers that run the Kofax Analytics for Kapow Dashboard in either Designer or Viewer mode require a web browser, access to the computer running the IIS instance hosting the dashboard, and HTML 5. The minimum configuration for these computers is Windows 7 with 4 GB RAM and a microprocessor with a clock speed of at least 2 GHz.

## Chapter 3

# Installing and Configuring Analytics for Kapow

Follow the instructions in this chapter to perform a new Kofax Analytics for Kapow 1.0.0 installation. The installation includes setup and runtime components.

**Important** For correct display of data in the Insight Dashboard, make sure Java correctly sets the time according to your time zone on RoboServers and computers running Management Consoles. See the *Timezone Data Versions in the JRE Software* on the Oracle web site for the latest updates in time zones. If necessary, use the *Timezone Updater Tool* to update the time zone information.

Your product includes the files you need to successfully install the required Kofax Analytics for Kapow components. See the following table.

Component	Required File
Altosoft Insight	KofaxInsightSetup_xxx.msi
Kapow Analytics Bundle	KAFKA.zip

## SSL

If you initially perform the Kofax Analytics for Kapow installation without SSL, you can switch to SSL later. You can switch to SSL by reinstalling both Altosoft Insight (with the "Use Existing Database" option).

# Databases

Use a new or existing database management system instance to create the following databases for use with Kofax Analytics for Kapow:

- Metadata: Stores configuration information such as metric definitions and calculation logic. Assign a name such as kafk\_meta.
- Data: Stores the processed records and metrics. You can assign any name, such as kafk\_data.
- Admin: Stores Insight administrative data related to users, roles, filtering, alerts, logs, and more. Assign a name such as kafk\_admin.
- SSO: Stores information required for using the HTTP Request Authentication. Assign a name such as sso.

**Note** We recommend that you use a consistent naming convention for each database, such as kafk\_meta, kafk\_data, and kafk\_admin.

Although the installation procedure in this guide assumes that you are using SQL Server databases, Oracle and MySQL are also supported.

SQL Server: The staging database must be created before you start the product installation; you can
have the installer create or initialize the other databases.

You must have a database account with sufficient rights to create the required databases, and to create and modify database tables. Otherwise, you must first create databases prior to installing the product. In the latter scenario, you define a user with database ownership rights and then manually create the databases and individually assign ownership rights to each one.

• Oracle: All database schemas must already be in place before you proceed with the product installation. See Oracle.

# Installing Kofax Altosoft Insight

Use the procedure in this section to install Kofax Altosoft Insight.

- 1. Install the version of Altosoft Insight provided in your Kofax Analytics for Kapow product installation files by running KofaxInsightSetup\_xxx.msi.
- 2. When the Altosoft Insight Setup Wizard welcome screen appears, click Next.
- 3. Review and accept the license agreement terms, and click Next.
- 4. On the next screen, select Full environment and click Next.
- 5. On the "Custom setup" screen, accept the default selections. Optionally, use **Browse** to navigate to another location for your installation, and then click **Next**.
- 6. Click Install to start the installation.

Note The default administrator login credentials are:

- Login name: Administrator
- Password: password

You can change the default values during the installation.

When notified that the installation is complete, click **Finish** to exit.
 When the Altosoft Insight Installation Manager appears, proceed to Configuring the Database.

### Configuring the Database

Use the Altosoft Insight Installation Manager to configure databases for use with Kofax Analytics for Kapow. You will need the authentication credentials for your database and Kofax Analytics for Kapow databases.

1. Verify that the Insight Installation Manager is set to launch after completing the procedure in Installing Kofax Altosoft Insight.

If not, navigate to Altosoft > Administration > Installation Manager.

#### Installation Manager - Insight Engine Database Configuration Screen

	nstallation Manager	
Insight Engine Database Config	uration	
Connection Type:	MS SQL 🔻	
SQL Server Name:	sql2008r2\sql2008r2	
Windows authentication		
Authentication		<b>`</b>
Login:	sa	
Password:	•••••	
Databases		
Create/Initialize Database	C Use Existing Database	
Administration Database Name:	kafk_admin	

**Important** You must have a database account with sufficient rights to create the Insight admin database. If the admin database already exists, database ownership permissions are sufficient.

- 2. Under Insight Engine Database Configuration, enter the connection type, server name, and authentication credentials to use for the Kofax Analytics for Kapow admin database.
- 3. Select **Create/Initialize Database**, enter the name of your administration database (such as kafk\_admin), and click **Next**.

The Insight Engine IIS Application Pool Settings screen appears.

#### Installation Manager - IIS Application Pool Settings Screen

	nt Installation Manager ponents Installation	
Insight Engine IIS Application	Pool Settings	
	Use SSL connection	
TCP Port:	80 🔹	
Application Pool		$\frown$
Application Pool Name:	ASP.NET v4.0	
Web Site Name:	Default Web Site	
The selected pool must use .N	on pool in IIS for Insight or use one of the existing pools. IET Framework 4.0 and have the Managed Pipe Mode as Classic. rator is you are not sure about the properties of the existing pools.	

4. On the Insight Engine IIS Application Pool Settings screen, update the settings as necessary and click **Next**. Do not leave the entries blank in the Application Pool section.

**Note** The recommended Application Pool is .NET v4.5 (Windows Server 2012) or .NET v4.0 (Windows Server 2008). You can also type a name for an application pool that does not yet exist; in this case, Kofax Analytics for Kapow creates the application pool automatically during the installation. For more information about creating a custom application pool, see IIS Web Server.

The Installation Details screen appears.

- 5. On the Installation Details screen, review the Administration database and IIS settings. If necessary, click **Previous** to change a setting; otherwise, click **Next** to proceed with the component installation. As components are installed, the progress appears on the screen.
- **6.** When notified that the installation is finished, click **Next**, and then click **Administration Tool**. Proceed to Activating Your License.

#### Post-Installation Results

After you complete the Kofax Altosoft installation, a new program folder appears on your disk, similar to the illustration.

- ·
Altosoft 5.1.0
📀 Data Load
Documentation
👥 Studio
📮 Viewer
퉬 Administration
🕂 Admin
⊳⊲ Import-Export Tool
🕑 Installation Manager
Themes and Formats

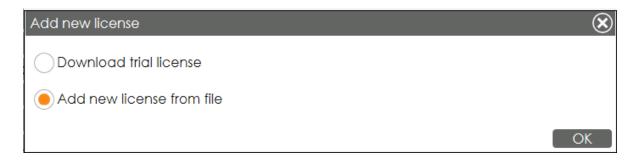
Here is a summary of the items in the Altosoft program folder:

- Data Load: Tool for running plans that collect data from your installation for use in Kofax Analytics for Kapow dashboard views
- Documentation: Folder that contains Altosoft Insight documentation in PDF format
- Studio: Tool for managing project metadata and designing custom views; requires an appropriate license.
- · Viewer: Supports a standard display of dashboard views in your browser
- Administration
  - Admin: Altosoft Insight administration tool
  - Import-Export Tool: Tool for importing or exporting Insight project settings related to views, records, and metrics
  - Installation Manager: Wizard that walks you through configuration of your database
  - Themes and Formats: Tool for applying a theme that affects the color scheme and appearance of different dashboard components; also includes settings for updating date and time formats that appear on the dashboard.

### Activating the License

Use this procedure to activate the product license provided to you at the time of product purchase.

- 1. Navigate to Altosoft > Administration > Admin.
- 2. On the navigation panel, click License manager.
- **3.** In the Licenses section, click **Click here to add new data**. The "Add new license" window appears.
- 4. Select Add new license from file and click OK.



The Choose file to Upload window appears.

- **5.** Navigate to the location where you saved the license file provided by Kofax at the time of product purchase.
- **6.** Select the license file and click **Open**. The license is activated.
- 7. On the toolbar, click **Logout** to close the License Manager.
- 8. Log out of Insight Admin.
- 9. Proceed to Configuring Your Project.

#### Installing Analytics Bundle

Your installation package includes KAFKA.zip, a project that contains built-in views, records, and metrics for Kofax Analytics for Kapow. Follow the steps to install this project.

Extract the KAFKA.zip file to the Insight installation folder (for example: C:\Program Files Altosoft \Insight 5.1.0\) replacing all files when asked. As a result, the KAFKA\_bundle.zip and other necessary files become available.

## **Configuring Your Project**

Use this procedure to start Insight Admin to import KAFKA-Project.zip, a project that contains built-in views, records, and metrics for Kofax Analytics for Kapow.

- 1. Navigate to Altosoft > Administration > Admin.
- **2.** Enter the login credentials for the Administrator. The default administrator login credentials are:
  - Login name: Administrator
  - Password: password

You can change the default values during the installation.

- 3. In the navigation panel, click Authentication.
- 4. Set the Authentication Method to User's logins and passwords are defined within Insight platform. Users are explicitly linked to roles.

If you are using Windows Authentication, apply additional settings. See Configuring Insight for Windows Authentication. If you want to use the single sign-on authentication, see Setting Up HTTP Request Authentication.

Authentication Method 🛞 🗐 KAFK
No authentication. Any user is welcome to see any dashboard.
Ouser's logins and passwords are defined within Insight platform. Users are explicitly linked
User properties are obtained from the environment:
Windows
HTTP Request
O Login panel
And then user roles and access rights are determined by comparing these values to:
External database
Fixed values
Use Insight users for login to the Studio

- 5. After setting the Authentication Method, click **Save**.
- 6. In the navigation panel, click **Projects**, and then right-click and select **New**. The New Project window appears.
- 7. Type **KAFKA** as the project name and click **OK**.

New Project	$\otimes$
Name	
KAFKA	
	OK ]

The Create New Project [KAFKA] window appears.

8. Click the Import from file tab, and then click Select file.

The Choose File to Upload window appears.

- 9. Navigate to your product installation files, select **KAFKA\_bundle.zip**, and click **Open**.
- **10.** Set the database connection information for the Meta and Data databases.

**Tip** If the server details are nearly the same for the Meta and Data databases, select **Same as the meta database** to copy the entries from the Meta section into the Data section. After the entries are copied, be sure to update the database name in the Data section.

- **11.** If the databases already exist, you can click **Connect** to test each one. The circular indicator turns green if the connection is successful.
- 12. Click OK to import the project.
- 13. When prompted to confirm database creation, click Yes. An indicator appears on the screen while the project import is in progress. The built-in views, records, and metrics for Kofax Analytics for Kapow 1.0.0 are added to your installation.
- **14.** When the import is complete, two messages appear.
  - Click **OK** to clear the message confirming successful data import.
  - Click **Yes** when prompted to refresh the page.
- **15.** Expand the newly created project and verify that you have the following databases:
  - Data DB: Insight data warehouse
  - Analytics: Reporting database that you have configured in Kapow
  - Logs: Log database that you have configured in Kapow

To expand the project, click the arrow to the right of the project name.

🗐 Projects	$\sim$	
🗐 KAFKA	$\sim$	D
Analytics		V
🖹 Data DB		P
🖹 Log source		

- **16.** If required, update the details for each of the databases such as the Server name, Database name, User and password.
- **17.** To verify server and user details, double-click DataDB and click **Test Connection**. A success message appears for a successful connection.
- **18.** Click **Save All** to save your configuration.

## Windows Authentication

If you are using Windows user authentication, access to all Kofax Analytics for Kapow databases must be given to the following:

- 1. User account used to perform the Kofax Analytics for Kapow installation
- 2. Account/identity for the IIS application pool
- 3. Account/identity for the Insight Scheduler service

### Configuring Insight for Windows Authentication

Use the procedure in this section to configure Altosoft Insight for Windows Authentication.

Before configuring Insight, select Windows authentication in IIS for the web application (default website).

Authentication				
Group by: No Grouping -				
Name	Status	Response Type		
Anonymous Authentication	Enabled			
ASP.NET Impersonation	Disabled			
Basic Authentication	Disabled	HTTP 401 Challenge		
Forms Authentication	Disabled	HTTP 302 Login/Redirect		
Windows Authentication	Enabled	HTTP 401 Challenge		

- 1. Navigate to Altosoft > Administration > Admin.
- 2. In the navigation panel, click Authentication.
- 3. Click the Authentication Method tab and select the following:
  - 1. User properties are obtained from the environment: Windows
  - 2. And then user roles and access rights are determined by comparing these values to: **Fixed** values
- 4. User identifier: Specify a way to get the user's ID. The ID should be constant for a specific user's login. Usually, it is a session property (Identity) that looks to the Active Directory domain and user name.
  - 1. In the navigation panel, click User mapping.
  - 2. On the User Mapping tab for User Identifier (UID), set the "Session property" to Identity.
- 5. Set session properties for User Name and Email.
  - 1. On the User Mapping tab for User Name, set the "Session property" to FullName.

*User Name* is the display name of a user account. Usually, it is one of the Active Directory properties, such as *Identity*, *name*, *FullName*, *displayName* or another convenient property. Your Domain Admin can provide all available Active Directory properties.

2. On the User Mapping tab for Email, set the "Session property" to EmailAddress. Email is the email address of the user account. It is used for self-subscriptions only. Usually, it is the Active Directory property mail or EmailAddress. Your Domain Admin can provide you with all available Active Directory properties.

### Mapping Roles

Roles define a set of predefined Admin settings such as the theme, date format, etc. Also, roles define specific access rights to projects and dashboard views. It's necessary to describe mapping rules for each role. Usually, the Active Directory property *memberOf* is used. In the sample illustration, users with the Active Directory property *memberOf*, including the *adminGroup*, are assigned to the KAFK admin role. Your Domain Admin can provide you with all available Active Directory properties.

Each row in the mapping grid uses the **AND** operand. If multiple roles on the Roles list match conditions for a user account, the access rights are merged from all matching roles, while other settings (such as the theme or date format) are assigned by the top matching role on the list.

✓ KAFK view r	ole 🗸 KAFK admin r	ole 🛞			$\nabla$
Name: KAFK admin role					
Theme:	Kofax theme				$\nabla$
Tablet theme: Kofax theme			$\nabla$		
Application rights View rights Studio rights Fixed values mapping External DB mapping				$\nabla$	
	Property	Operator		Value	
memberOf		Equal	adminGrou	p	×
Click here to add new data					

# Setting Up HTTP Request Authentication

Perform the following steps to authenticate Kofax Analytics for Kapow users as Insight users.

- 1. In Kapow Management Console, go to Admin > Settings.
  - 1. Select Kofax Insight Dashboards in the left pane, click Allow Dashboards and specify the Insight server URL.
  - Select Single Sign-On, click Use Single Sign-On and specify a Single Sign-On database to be used by Kofax Insight.
- Navigate to Altosoft > Administration > Admin. The Insight Admin page appears.

3. Enter login information and click OK.

Note The default user name is Administrator, and the default password is password.

- 4. On the navigation panel, click Authentication.
  - 1. Click HTTP Request and External database.
  - 2. Select Use Insight users for login to the Studio.
- **5.** On the navigation panel, click and expand **Connections**. Verify that **SSOConnection** is selected.
- **6.** In the Connection Option group, complete the entries as applicable to your SSO database that you set up in the Kapow Management Console.
- 7. On the navigation panel, click and expand **User Mapping**.
  - 1. Select Use User Name under User Identifier (UID).
  - 2. Under User Name, select **Deny authentication for users with undefined name**, click **Database Query** and select **SSOConnection** from the **Source** list.
  - 3. Under the Source list, specify the following SQL query. select USERNAME from ALTOSOFT\_SESSION where SESSION = '<session\_id>'
- 8. Click Save.
- **9.** On the navigation panel, click and expand **Roles**. You should see two predefined roles:
  - Administrator role
  - Kafka view role
- 10. Click Save.

After you complete the preceding steps, you can open your Kapplets, where the Main Navigation menu should contain the NEW DASHBOARD item. To create a new Kapplet, with a connection to the Kofax Insight Dashboards, click **NEW DASHBOARD** and specify all necessary parameters. See the **Connecting to Kofax Insight Dashboards** topic in the Kapow Help for more details.

## Chapter 4

# Using Kofax Analytics for Kapow

With Kofax Analytics for Kapow, you can view the data retrieved from your log database in an interactive dashboard through the Viewer.

The Kofax Analytics for Kapow dashboard consists of several views included in your installation. Each view has graphical elements and other components to analyze data in your Kapow database.

## Viewer

Use the Viewer to display the dashboard views included in your Kofax Analytics for Kapow installation. These views include a variety of visual and analytical representations of data using charts and tables. System administrators, business process managers, and other stakeholders use this interface to gain visibility into analytical information.

Note that Viewer data is updated every minute.

### **Opening the Viewer**

Depending on the authentication method, the procedure for opening the Viewer may vary. Follow the procedure in this section, depending on the authentication type.

**Note** The recommended monitor resolution is 1280x1024.

#### **Insight Users Authentication**

Do one of the following to open the Viewer:

- Navigate to All Programs > Altosoft > Viewer.
- Open a web browser and enter the following URL:

http://<server>/Insight/View/

where <server> is the name of your server.

A login window appears. Enter valid login credentials and click Login.

**Note** Be sure to verify that the website's binding host name is set to blank or localhost in your IIS settings. Otherwise, a login error may occur.

To ensure proper viewing, verify the proper Authentication Method setting in Insight Admin. The "No authentication" setting is not supported and may produce errors or unexpected results in the browser window. For details, see Configuring Your Project.

Also, if Main is not selected as the default view for the role associated with the user who is logging in, the following error may appear:

You can specify view name parameter in Admin Tool Resolve the issue by setting Main as the default view.

#### Windows Users Authentication

Do one of the following to open the Viewer:

- Navigate to All Programs > Altosoft > Viewer.
- · Open a web browser and enter the following URL:

http://<server>/Insight/View/

where <server> is the name of your server

Be sure to verify that the website's binding host name is set to blank or localhost in your IIS settings. Otherwise, a login error may occur.

#### **HTTP Request Authentication (SSO)**

After you set up the HTTP request authentication and created a Kapplet with a connection to the Kofax Analytics for Kapow, open your Kapplets and click **Open** in the Kapplet that connects to Kofax Insight Dashboards.



See Kapow documentation for details.

# Viewer Screen Layout and Navigation

#### Viewer

🔓 Overview 🛛 Cluste	rs <u>Projects</u>	Schedules		1				📩 Bookm	arks 🖒 La	ogout
				2	Time period		Last hour ⊽		Reset Filters	
Projects				Robots						
Project • Default project	Scheduled	API calls 0	Health O	Robot			Execution time	Extracted records	KCU	Error
					Deset	+or	00:00:00	0.00	0.00	1.0
				N C	Reset		00:00:00	0.00	0.00	1.0
				∿ 🗘	Pivot (	4 andom	00:00:00	0.00	0.00	1.0
				N 🛈	Create marker	s	03:24:32	736.00	9,476,019.00	0.0
				N	Show markers 🗸		00:00:00	0.00	0.00	1.0
				^ _∂	Zoom in		00:02:41	11.00	562,394.00	0.0
				N	Time >	applet	00:00:00	0.00	0.00	1.0
				N 🙆		or	00:00:00	0.00	0.00	1.0
				N 🚧	Chart		00:00:21	0.00	21,006.00	2.0
				rc 🗋	Сору 🛛		00:00:01	0.00	10,000.00	0.0
				r 5	Refresh	Ð	00:00:14	1.00	81,007.00	0.0
				<sup>re</sup> (i)	Info	Extract	00:00:00	0.00	0.00	1.0
				rc			00:00:25	0.00	1.00	0.0
				×l	Logging		00:00:00	0.00	0.00	1.0
				×	View >		00:00:00	0.00	0.00	1.0

1	<b>Toolbar Menu</b> Use the menu to access different views. Use additional user-level items to bookmark frequently used views and log out.
2	<b>User Input</b> Use the navigation ribbon to select user input options such as the time. Use Reset Filters to return the data selection to the default settings.
3	<b>Chart and Grid Footers</b> Additional options are available on some charts and grids. Features may include Filter and reset options, Export to Excel, or text wrap settings. Footers may also include chart or grid specific summary data such as row quantity.
4	<b>Context Menus and Chart Options</b> Right-click a chart or grid to access more options such as Reset, Pivot, Zoom in, View, and Metric grid format. The options vary, based on the chart type or area where you right-click. Double-click an item to open detailed view of the item.

## Using the Viewer

While working with the Viewer, you can do the following:

- Click any Project, Robot, or Schedule name in the list to drill down to activity details.
- Manipulate and interact with any component on the dashboard.
- Hover over a point in a graph to view details.
- Double-click any graph name to expand it to full browser window.
- Click and drag to the side any graph name to switch to the list view and back.
- Filter the results by clicking **Filter** at the bottom of the page and specifying filtering parameters.
- Select the period for the statistics in the Time Period list.

## **Exporting to Excel**

On any grid with Export to Excel functionality, you can set preferences for exporting the content of the grid to Microsoft Excel.

- On a grid with Export to Excel enabled, click Export to Excel. The Export to Excel window appears.
- 2. Select an Export content option:
  - Current page and top drill down
  - All pages of a grid. top drill down level. Could take some time.
  - All pages of a grid, all drill down levels. Could take much longer.
- 3. Select an Export format option:
  - Unformatted XML file, readable by Excel
  - Formatted Excel file
  - Unformatted CSV file
  - Unformatted TSV file
- 4. Optionally select **Enabled** to use a flat export, which retains granular details for drill down or expandable data.
- 5. Click **OK** and when prompted, save or open the .xml file.

# Kofax Analytics for Kapow Views

This section gives you information about each view provided in your Kofax Analytics for Kapow installation. You can interact with and manipulate different objects on the view to get detailed information.

- Overview
- Clusters
- Projects
- Schedules

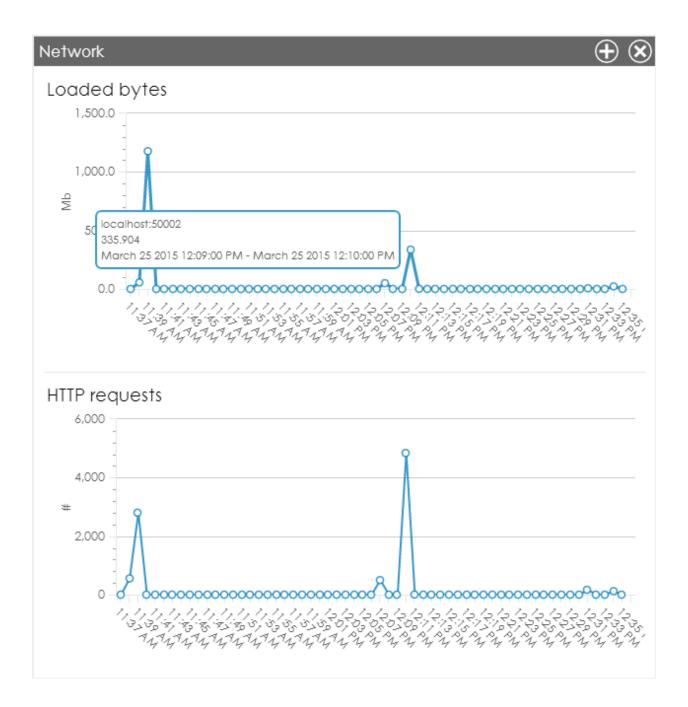
#### **Overview**

Overview view provides a graphical representation of Kapow system performance parameters, so that you can quickly see capacity bottlenecks or system utilization issues. You can filter the data by selecting a period in the **Time period** list and selecting a Roboserver in the **Roboserver** list.

#### **Overview View**



Click a tile with this symbol <a>[</a> to view network details as in the following figure.



### **KCU Health**

KCU Health is calculated based on two metrics: one for API calls and one for Schedules.

The KCU health for API calls is calculated based on KCU wait time from robot runs.

• The KCU health becomes Yellow if the maximum KCU wait time for a robot run is more than one second.

• The KCU health becomes Red if the average KCU wait time for a robot run is more than one second.

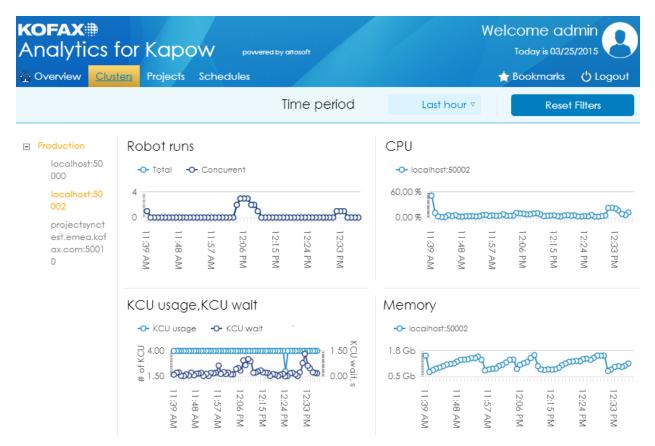
The KCU health for schedules is drawn from the statistics as follows: zero base is 2 seconds per minute, and the peak limit is 10 seconds per minute.

- The KCU health becomes Yellow if 10% of the data points have a KCU wait that exceeds the peak limit, or if 50% of the data points have a KCU wait that exceeds the zero base.
- The KCU health becomes Red if 50% of data points have KCU wait that exceeds the peak limit, or if 90% of data points have a KCU wait that exceeds the zero base.

#### **Clusters**

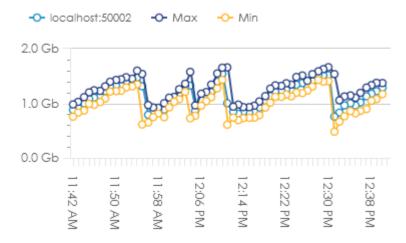
This view provides a graphical representation of Kapow system performance parameters on a cluster level. The CPU and Memory graphs show average usage for all RoboServers in a cluster.

#### **Clusters View**



You can filter the results by selecting a RoboServer in the list. When you select a RoboServer, the CPU and Memory graphs show minimum, maximum and average usage as in the following example.

### Memory



## Projects

This view provides an overview of robot health in your projects by displaying a graphical presentation of key robot run metrics. You can identify and fix robots that are not performing as expected.

#### **Projects View**

KOFAX Analytics for Kapow powered by attrasoft				ered by altosoft		Welcome admin Today is 03/25/2015			
Overview Clu	usters	<u>Projects</u>	Schedules				📩 Bookm	iarks 🖒 L	Logout
					Time period	Last hour ⊽		Reset Filters	s
Projects					Robots				
Project Default project	*	Scheduled	API calls 0	Health O	Robot	Execution time	Extracted records	KCU	Error
			Ŭ	Ŭ	MJ/simon/robot/BestBuyMonitor	00:03:04	15.00	344,470.00	0.0
					MJ/simon/robot/CDWMonitor	00:06:26	32.00	821,601.00	0.0
					MJ/simon/robot/FacebookLikeRandom	00:00:01	0.00	0.00	1.0
					MJ/simon/robot/PostTweet	80:00:00	0.00	12,038.00	1.0
					MJ/simon/robot/SearchingBig	00:00:01	0.00	0.00	1.0
					MJ/simon/robot/ShockPrices	00:03:08	11.00	562,408.00	0.0
					MJ/simon/robot/ShockPricesKapplet	00:00:01	0.00	0.00	1.0
					MJ/simon/robot/teststs/StaplesMonitor	00:05:53	51.00	551,380.00	0.0
					MJ/simon/robot/TodoMVC	00:00:26	0.00	21,006.00	2.0
					robotFolder/100DkkToRmb	00:00:01	0.00	10,000.00	0.0
					robotFolder/Hello there/JSONExtract	00:00:00	0.00	0.00	1.0
					robotFolder/Scicomp	00:00:07	0.00	24,000.00	0.0
					xlsx/AmazonMonitor	00:00:00	0.00	0.00	1.0

#### **Robot Health**

Robot health is calculated based on three values: errors count, execution time, and extracted records. For each robot run for a selected period, a mean and deviation is calculated. If all values fall into mean plus/ minus deviation, the robot run is Green. Otherwise, the robot run becomes Red.

If all robot runs of a robot are Green, the robot health is Green. If some robot runs are Red, the robot health is Yellow. If all robot runs are Red, the robot health is shown as Red.

#### **Schedules**

This view provides a graphical presentation of the number of concurrent schedule runs, which offers an overview of the load distribution on your system.

#### **Schedules View**

<b>KOFAX</b> ⊪ Analytics for K	apow	ром	vered by attosoft		Welcome admin Today is 03/25/2015			
🞧 Overview Clusters P	rojects <u>Sch</u>	<u>edules</u>				🚖 Bookm	iarks 🖒 l	.ogout
				Time period	Last hour ⊽		Reset Filter	S
Schedules		D	)etails	Robots				
Project	Schedul	Missed 2	0	Robot 🔺	Execution time	Extracted records	KCU	Errors
AcerMonitors	1	0	-	MJ/simon/robot/BestBuyMonitor	00:03:04	15.00	344,470.00	0.00
AmazonSchedule	1	0	0	MJ/simon/robot/CDWMonitor	00:06:26		821,601.00	0.0
Bicycles_with_new_type	; 1	1	0	MJ/simon/robot/FacebookLikeRandom	00:00:01	0.00	0.00	1.00
Dkk to Rmb schedule	1	0	0	MJ/simon/robot/PostTweet	80:00:00		12,038.00	1.00
Facebook_GroupExtrac t	1	0	0	MJ/simon/robot/SearchingBig MJ/simon/robot/ShockPrices	00:00:01 00:03:08		0.00 562,408.00	1.00 0.00
popular websites	1	1	0	MJ/simon/robot/ShockPricesKapplet	00:00:01	0.00	0.00	1.00
Schedule	1	0	0	MJ/simon/robot/teststs/StaplesMonitor	00:05:53		551,380.00	0.00
Schedule_JSON	1	0	0	MJ/simon/robot/TodoMVC robotFolder/100DkkToRmb	00:00:26	0.00	21,006.00	2.00
search engines	1	0	0	robotFolder/Hello there/JSONExtract	00:00:00		0.00	1.00
ShockPrices	1	0	0	robotFolder/Scicomp	00:00:07	0.00	24,000.00	0.00
Todo Export to Excel Wrap	1 <u>Filter</u> <u>Active</u> <u>R</u>	n <u>eset</u> Tota	C I amount:	xlsx/AmazonMonitor Export to Excel Wrap	00:00:00	0.00 <u>Filter</u> <u>Active</u> F	0.00 R <u>eset</u> Total a	1.00 mount:

To see the details of a Schedule run, select a schedule and click **Details** in the **Schedules** pane. You should see the Schedules details window as follows:

Schedules details					$\oplus$ ×
Project: All Schedule: All	Schedule	runs			
	Time	<ul> <li>Errors</li> </ul>	Result	Queue time	Total
-O- Schedules -O- Missed	03/25/2015 12	:09:40 0	Success	00:00:00	00:
20	03/25/201512	:10:04 0	Success	00:00:00	00:
. good of or of a	03/25/201512	:10:04 0	Success	00:00:01	00:
	03/25/201512	:20:00 0	Missed	00:00:00	00:
$^{\circ}$	03/25/201512	:20:02 1	Robot errors	00:00:00	00:
	03/25/201512	:30:01 0	Missed	00:00:00	00:
3/25 3/25 3/24 3/24	03/25/201512	:30:07 1	Schedule error	00:00:00	00:
03/25 01 PM 03/25 07 AM 03/25 07 AM 03/25 01 AM 03/24 07 PM 03/24 07 PM 03/24 07 PM 03/24 07 PM	03/25/201512	:30:07 2	Schedule error	00:00:00	00:
	Export to Excel	Wrap	<u>Filter</u> Ac	<u>tive</u> <u>Reset</u> Total (	amount 11
Robot runs					
Time • Robot Roboserver Wait time	Queue time	Execution time	KCU	Errors	Records
Export to Excel Wrap			<u>Filter</u> <u>A</u>	<u>ictive</u> <u>Reset</u> Total	amount

## Schedule Health

Schedule health is calculated based on three values: errors count, execution time, and extracted records. For each schedule run for a selected period, a mean and deviation is calculated. If all values fall into mean plus/minus deviation, the schedule run is Green. Otherwise the schedule run becomes Red. Each schedule health is based on runs of this schedule.

If all schedule runs of a schedule are Green, the schedule health is Green. If some schedule runs are Red, the schedule health is Yellow. If all schedule runs are Red, the schedule health is shown as Red.

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